

COURSE NAME AND NUMBER:	
PROD. #:	PRODUCTION TITLE:
DIRECTOR:	PRODUCER:

## **LOCATION FACT SHEET**

SCRIPT LOCATION NAME:	SCENE NUMBER(S):
LOCATION:	
ADDRESS:	<input type="checkbox"/> DAY <input type="checkbox"/> NIGHT
	<input type="checkbox"/> INT <input type="checkbox"/> EXT
CONTACT NAME:	
TELEPHONE:	

AVAILABILITY	DISTANCE FROM PRODUCTION OFFICE	TELEPHONE ACCESS
No. of days needed	Miles	
Dates needed	Minutes	

FACILITIES	PARKING
<input type="checkbox"/> TOILETS <input type="checkbox"/> EATING AREA <input type="checkbox"/> MAKEUP <input type="checkbox"/> WARDROBE <input type="checkbox"/> ACTOR'S AREA <input type="checkbox"/> SECURE STORAGE <input type="checkbox"/> PRODUCTION STAFF <input type="checkbox"/> EQUIPMENT	<input type="checkbox"/> GRIP TRUCK <input type="checkbox"/> CAMERA TRUCK <input type="checkbox"/> CAMPERS <input type="checkbox"/> CAST & CREW CARS <input type="checkbox"/> PICTURE CARS <input type="checkbox"/> GENERATORS <input type="checkbox"/> VANS ( Prop, Sound, Etc.)

DESCRIPTION OF LOCATION	ELECTRICAL DISTRIBUTION	
SIZE OF ACCESS DOOR:	<input type="checkbox"/> BOX AVAILABLE	PHASE:
CEILING HEIGHT:	CIRCUITS:	AMPS:      VOLTS:
WALL FINISHES:	DISTANCE FROM SET:	
CEILING:	<input type="checkbox"/> METER LOOP NEEDED	<input type="checkbox"/> INSTALLED
FLOOR:	PHASE:	AMPS:      VOLTS:
NATURAL LIGHT:	DISTANCE FROM SET:	
PRACTICALS:	DISTANCE FROM LOOP TO TRANSFORMER:	
	ARE ROOM OUTLETS GROUNDED? <input type="checkbox"/> YES <input type="checkbox"/> NO	

SOUND ENVIRONMENT:	SPECIAL PROBLEMS:

ROOM PLAN ON BACK       ROUTE MAP ON BACK      (Indicate compass direction on both)

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LOCATION MANAGER

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LOCATION SCOUT