

SHORT BUDGET TOP SHEET

Production Title:	Date:
Length:	Shooting Days:

Acct. #	Category	Budget	Actual Cost
001	Script and Rights		
002	Producer		
003	Director		
004	Cast		

ABOVE THE LINE TOTAL

005	Production Staff		
006	Crew		
007	Equipment		
008	Art		
009	Location		
010	Film and Lab		
	PRODUCTION TOTAL		

011	Editing		
012	Sound		
013	Lab		
	POST-PRODUCTION TOTAL		

014	Office Expenses		
015	Insurance		
016	Contingency		
	OVERHEAD TOTAL		

BELOW THE LINE TOTAL

GRAND TOTAL

SHORT BUDGET – 2**Detail****Budget****Actual Cost**

001	SCRIPT & RIGHTS			
	Rights			
	Research			
	Script			
	Typing & Xerox			
	Travel			
	Other			
	TOTAL			
002	PRODUCER			
	Secretary/Assistant			
	Travel			
	Other			
	TOTAL			
003	DIRECTOR			
	Secretary/Assistant			
	Travel			
	Other			
	TOTAL			
004	CAST			
	Principals			
	Bit Players			
	Extras			
	Narrator			
	Welfare Worker / Teacher			
	CASTING Expenses			
	Overtime			
	SAG Pension			
	Fringes			
	TOTAL			
005	PRODUCTION DEPARTMENT			
	Production Manager			
	Assistant Director			
	Location Manager			
	Production Coordinator			
	Script Supervisor			
	Production Assistant(s)			
	Fringes			
	TOTAL			

SHORT BUDGET – 3**Detail****Budget****Actual Cost**

006	CREW		
	Director of Photography		
	Camera Operator		
	Assistant Camera		
	Second Assistant Camera		
	Sound Recordist		
	Sound Boom		
	Gaffer		
	Best Boy		
	Key Grip		
	Grip(s)		
	Driver		
	Overtime		
	Fringes		
	Other		
	TOTAL		
007	EQUIPMENT		
	Camera Package		
	Sound Equipment		
	Lighting Package		
	Grip Equipment		
	Dolly/Crane Rental		
	Generator Rental		
	Special Equipment		
	Expendables		
	Truck Rental		
	Gas, Oil		
	TOTAL		
008	ART		
	Air Director		
	Prop Person		
	Wardrobe Person		
	Hair/Makeup Person		
	Set Dresser		
	Prop Expenses		
	Wardrobe		
	Set Dressing		
	Hair/Makeup Expenses		
	Stage Rental		
	Set Construction		
	Construction Supplies		
	Petty Cash		
	TOTAL		

SHORT BUDGET – 4		Detail	Budget	Actual Cost
009	LOCATION			
	Location Rentals			
	Permits			
	Police/Fire			
	Hotels			
	Meals			
	Craft Services			
	Car/Truck Rental			
	Gas			
	Petty Cash			
	Other			
	TOTAL			
010	FILM & LAB			
	Film/Tape Stock			
	Process			
	Print			
	Audio Tape Stock (1/4")			
	Transfer Dailies			
	Mag Stock			
	Stills, Stock, and Process			
	Video Transfer			
	Shipping			
	Other			
	TOTAL			
	PRODUCTION TOTAL			
011	EDITING			
	Editor			
	Assistant Editor			
	Edge Coding			
	Editing Equipment			
	Editing Supplies			
	Editing Room Rental			
	Stock Footage			
	Screenings			
	Fringes			
	Other			
	TOTAL			

SHORT BUDGET – 5**Detail****Budget****Actual Cost**

012	SOUND		
	Sound Editor		
	Sound Effects		
	ADR		
	Foley		
	Composer		
	Studio Rental		
	Re-recording		
	Music Rights		
	Library Music		
	Mag Transfer		
	Mix		
	35 Full Coat Rental		
	16 mm Mix Mag		
	1/4" Protection		
	Shoot Optical		
	TOTAL		
013	LAB		
	Negative Cutter		
	Opticals		
	Titles		
	Answer Print		
	Second Answer Print		
	Optical Track		
	Interpositive		
	Internegative		
	Release Print		
	Video Transfer		
	Slop Prints		
	TOTAL		
	POSTPRODUCTION TOTAL		
014	OFFICE		
	Office Rental		
	Office Equipment		
	Supplies		
	Phone		
	Photocopying		
	Postage		
	Legal		
	TOTAL		
015	INSURANCE		
016	CONTINGENCY		
	TOTAL OVERHEAD		
	GRAND TOTAL		